

**GATEWAY HIGH SCHOOL
BOARD OF TRUSTEES MEETING MINUTES
Wednesday, October 22, 2014 @ 5:00 PM**

Board Members Present:

Therese Arsenault, Beth Berliner, Sapna Boze, , Amy Joseph, Lisa Kirkland, Annie Klebahn, Susan Masto, Joyce McMinn, Sharon Olken, Will Parish, Jackie Quella, Adina Safer, Sue Schultes, Suzanne Schutte, Phil Susser, Valerie Toler, Jennifer Tulley, Aaron White, Briana Zelaya, Laura D'Amato, Julie Wise

Board Members Excused:

Allison Thoreson Bhusri, David Booth, Deundra C. Hundon, Felix Chinchilla

Board Members Not Present:

Cynthia Billops, Laura Spivy, Briana Zelaya

Also present:

Anna Heidinger, Chris Hero, Kathryn Hecht

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1. Call to Order, Welcome, and Approval of Minutes from September 24, 2014

Jennifer Tully called the meeting to order at 5:06PM. She called for a motion to approve the minutes. They were approved without issue.

2. Public Forum

Jennifer then opened the floor for public forum. No further discussions or motions were introduced.

3. Committee on Trustees

Jackie Quella introduced the Board to Sharon Gillenwater. The Board voted her in unanimously. Sharon then joined the meeting.

4. Development update

Anna Heidinger reported that the Luncheon was an amazing way to jump in with both feet. The event has never netted more than \$250K, and this year the total stands at \$340K. She called the success of the event "a real advancement for us."

Anna thanked Annie Klebahn, Susan Masto, Joyce McMinn, the trustees in the video, and Aaron White. She attributed the jump to lower expenses and increased table income and reported that the Give by Cell effort was just shy of the \$60K goal.

Anna noted that this was the first time we used our own parents for checkin rather than the Jr. League. We piloted iPad registration system and captured 100 new email addresses.

Susan Masto asked for any and all constructive criticism to be directed to her.

5. Communications at GPS

Kathryn Hecht walked the board through the various communications efforts going on at Gateway. The Board reviewed the Gateway Facebook page and discussed observations. The board was then walked through the updated brand architecture of the new logos.

6. Committee Updates

Development – Susan said there was not much to report beyond the Luncheon.

Facilities – Aaron said the big news item is the ongoing garden project.

Faculty affairs – Adina Safer mentioned that the Board Visiting Day for GMS is November 14th. She said the committee has met twice and is focusing on recruitment and retention.

Finance – Sapna Boze said that they have been monitoring the budget and will start on the budget for next year. They are looking at long-term financial planning and sustainability and collaborating with other committees.

Investment – Lisa Kirkland said they would meet three times a year. They constantly monitor the portfolio, and Lisa feels comfortable that we are well within our targets. The portfolio is currently at \$4.8M, and the committee is looking for two possible outsider members who work in the investment profession.

Trustees – Jackie said they continue to look at what gaps we have on the Board, namely in audit and tech capacities, and asked the rest of the Board to think of new names.

Julie Wise made a plug for the Auction on November 15th.

7. Finance Report

Chris reminded the Board that we ended the year with a surplus. We can now re-designate the reserves in order to have that money to use in the future. He asked the Board to vote to re-designate FY14 surplus to Board Designated Assets. The motion passed without issue. Chris also asked any who have not yet signed the Conflict of Interest form to do so.

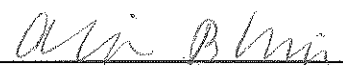
8. Executive Director Report

Sharon Olken mentioned her Board Objectives and then reminded everyone of three important dates – Board Visiting Day at GMS 11/14, the Auction on 11/15, and the next Board Meeting on 11/19, which will be held at GMS.

Sharon then said the three goals of the Luncheon – to capture the heart, run smoothly, and be a financial success – were all nailed. She thanked Susan and Anna for their hard work.

9. Adjourn Meeting

At 6:42 PM, with no other business to conduct, Jennifer adjourned the meeting.

Signed: 
Allison Bhusri, Board Secretary

Date: 11/19/14